

The electronic  
filing system  
for

title  
companies



**DocSTAR™**

Sales Sheet

DocSTAR.

The search is over for affordable, efficient title document management.

As a title company, you must manage your documents efficiently and accurately so you can have immediate access to these records to ensure timely real estate closings. When property titles and mortgage loan documents are lost or unavailable, it can create serious customer dissatisfaction and could cost you future business.

Your title records must be maintained forever to settle any future dispute regarding property ownership — creating tremendous pressure on your staff to file and manage these documents. And, you're probably allocating huge amounts of costly space to maintain these records in paper form, filed by client name, file number and legal description.

To meet your obligations to retain these records indefinitely while delivering better customer service, you must implement new electronic document management processes. Other phases of the real estate sales cycle, such as mortgage loan application processing, have become more automated recently, narrowing the focus on title processing as a potential bottleneck.

That's where DocSTAR comes in.

The electronic filing system people want to use.

DocSTAR is an electronic filing system that dramatically increases the efficiency of your workplace. DocSTAR (which stands for Document Storage and Retrieval) is a total turnkey solution that scans, stores and retrieves your paper documents with ease and simplicity.

This remarkable system saves valuable space, guards against theft or damage, enables your staff to share documents simultaneously, and makes a complete backup copy of all your paper files — with just the push of a button. And it's so easy to learn and use, many people master DocSTAR in just one hour.

What's in it for you.

- **Reduced labor costs** — DocSTAR offers an efficient process for sorting, filing and retrieving your title records from your desk in literally seconds, allowing you to minimize your personnel requirements and assisting you in meeting your obligations to retain title documents indefinitely.
- **Reduced demand for physical space** — All paper files can be stored electronically on removable disks with capacities starting at over 85,000 typical pages per disk (a typical file drawer holds approximately 2,000+ pages).
- **Instant information access** — Since title documents can be located effortlessly in seconds and never get lost, DocSTAR enables you to provide improved customer service by offering nearly instantaneous access to critical information.
- **File protection** — DocSTAR safeguards you against loss due to disasters, while critical information can still be kept on-site.
- **Irrefutable document integrity** — DocSTAR's AuthentiDate Image Marking technology virtually eliminates any possibility of altering documents stored in the system without detection, ensuring undisputed authenticity of records.

Want to save time and money? It's your call.

Title companies all across America are already reducing their costs, and enjoying instantaneous access to vital information with DocSTAR. Maybe it's time you did, too.

For more information on how DocSTAR can boost your productivity and enhance your customer service, call DocSTAR at 518-346-7799 or 800-367-5906 outside New York State. Or visit our website at <http://www.docstar.com>.

**DocSTAR**™

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